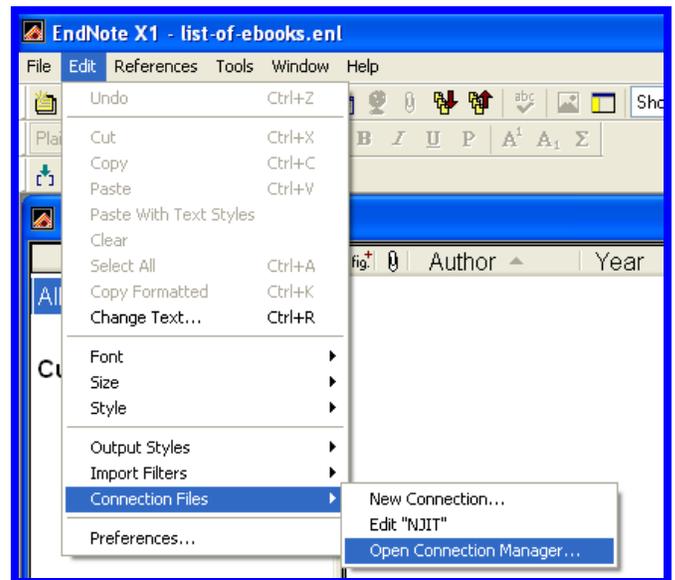# EndNote Connection File to Library Catalogs

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You can import records from library catalogs into EndNote by creating a connection profile. Authentication is not required. Steps may vary slightly depending on which version of EndNote you are using.

## CREATE CONNECTION FILES

1. Open EndNote program.
2. Open existing EndNote library or create a new one.
3. To create an EndNote connection file, go to the **Edit** menu, and click on **Connection Files** – **Open Connection Manager** (screen shot 1). Locate "**NJIT – Library Catalog**" information provider. Click edit. Click on "**Connection Settings**". Enter the following attributes (screen shot #2).
   - Server: New Jersey Institute of Technology
   - Sever Address: librarius.njit.edu
   - Database: Library Catalog
   - Database Name: Voyager
   - Element Set: F
   - Port ID: 7090
   - Syntax: OPAC
   - Text: ANSEL
4. Save connection file – go to the File menu, and click on "**Save As**". Save file name as **NJIT.enz**, then click save. Close the connection file.
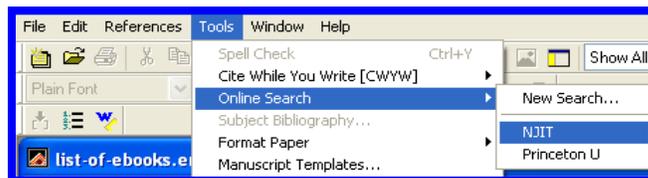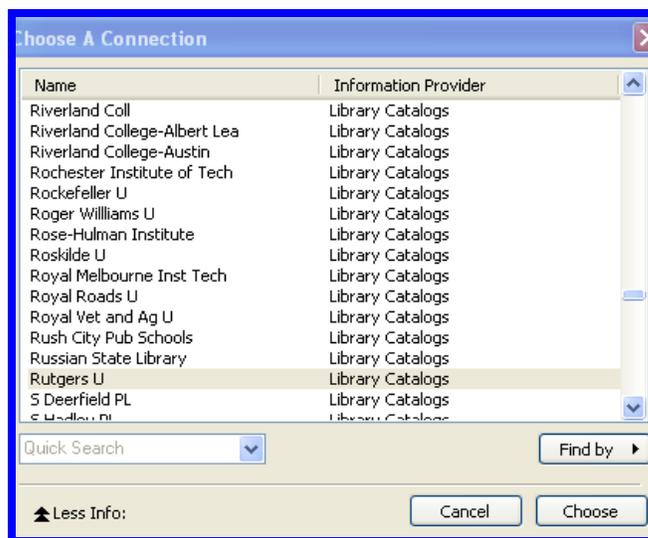
Screen shot #1
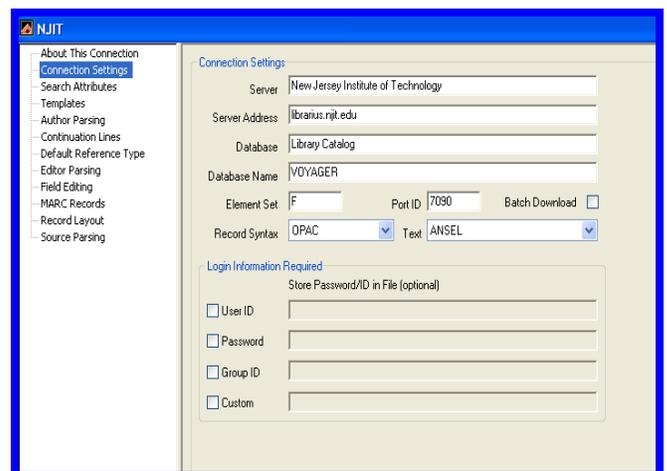
Screen shot #2

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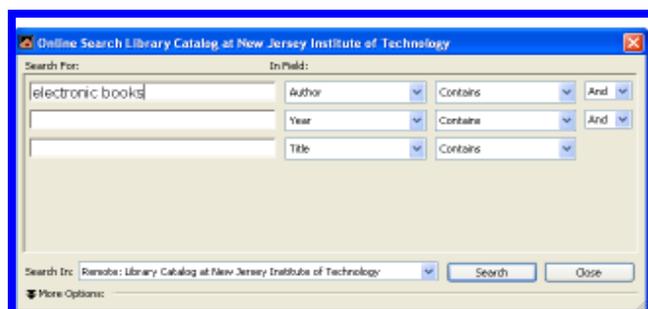## SEARCH LIBRARY CATALOG USING ENDNOTE CONNECTION FILES

1. **Connection Files** -- To access an EndNote connection file, go to the **Tools** menu, and click on **Online Search**, then select **New Search** (screen shot #3).
2. A dialog box will appear, **Choose A Connection** by click on the connection file name, then click on **Choose** (or double click on connection file name), (screen shot #4).
3. A search box will appear, enter search terms in the search box and click on the **Search** button (screen shot #5).
4. A confirmation online search window will appear which contains the search results. Click OK to view your search results. Double click view individual citations (screen shot #6).
5. You can copy all references to your EndNote library by clicking on the **Copy Selected to:** pull down menu and then selecting a library to which the references will be copied.
6. You can also copy selected citations to your library by selecting the citation and clicking on **Copy Selected to**: pull down menu and then selecting a library to which the references will be copied.
7. To select more than one record, hold down the Control key (PC) while using the mouse to click on the records.
8. The records are now part of the EndNote library, so when closing the temporary window you can "Discard" the records when prompted.
9. You can search as many library catalogs as you wish by opening the appropriate connection file i.e. Rutgers, Princeton U, New York University, etc…
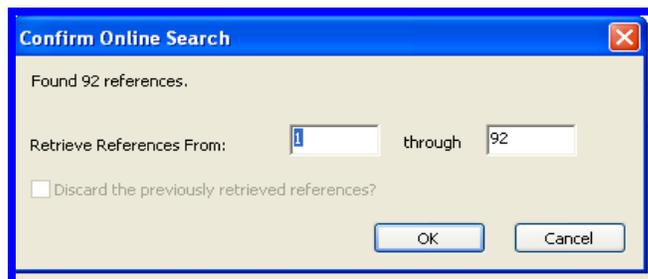
Screen shot #3

Screen shot #4

Screen shot #5

Screen shot #6